



Awarding Body



UNIVERSITY  
OF LONDON

Academic Direction



THE LONDON SCHOOL  
OF ECONOMICS AND  
POLITICAL SCIENCE

## INDIAN SCHOOL OF BUSINESS & FINANCE

### **ISRA's operational preparedness for 2020-21 Session post the Covid times**

As ISBF gears up to kick-start its next academic session of 2020-21 in a few months from now, the ISRA authorities which functions 24x7, is fully equipped to meet the needs of all its outstation students who would be availing its hostel facilities in the ensuing session.

- Authorities at ISRA Residency are seized of the prevailing situation and gained considerable insight in handling its student needs amidst the fear of the pandemic and the hardship during period of the national lockdown. Nonetheless, authorities are better equipped and plans to adopt a more proactive approach to ensure health and wellbeing of all its residents for the ensuing academic session 2020-21.
- It is these aspects—of the lodging and boarding of students in along with the services like (food and beverage /catering, housekeeping /cleaning, maintenance etc.)—which entails the interactions specific to such an environment of- (student - student, -student -staff, and staff-staff) that require specific attention.
- Every staff at ISRA will strictly be required to comply with the basic preventive & protective measures against COVID-19 recommended by health authorities of hand hygiene, physical distancing, avoid touching eyes, nose and mouth, practice respiratory hygiene.

### **Checklist of daily Hygiene practices and environmental cleaning at the Hostel**

- Educating everyone in the hostel about COVID-19 prevention, this includes appropriate and frequent hand hygiene, respiratory hygiene, mask use if mandated, symptoms of COVID-19 and what to do if you feel sick. Safe distancing & Non-contact greetings to be advised.
- Creating a schedule for frequent hand hygiene, especially for the students and the immediate hostel staff and provide sufficient alcohol-based rub or soap and clean water at hostel entrances and other vantage points.
- Scheduling regular cleaning of the hostel environment daily, including toilets, with water and soap/detergent and disinfectant<sup>1</sup>. Clean and disinfect frequently touched surfaces such as door handles, desks, beds linen supplies, light switches, doorframes, play and recreational equipment, teaching aids of students covers of books.
- Assessing what can be done to limit risk of exposure, or direct physical contact, in common areas, wet areas and changing rooms.

### **Checklist for parents & /students to include any underlying medical conditions and vulnerabilities, before joining the hostel:**

- Any recent illness or symptoms suggestive of COVID-19, to prevent spread to others;
- Any special circumstances in the home environment, to tailor support as needed;

### **Screening and management of sick students, and other hostel staff**

- Considering regular screening for body temperature, and history of fever or feeling feverish in the previous 24 hours on entry into the hostel premises for all staff, students and to identify such persons who are sick.
- Ensuring students who have been in contact with a COVID-19 case to be notified by ISRA authorities to the public health authorities in case of a positive or a suspected COVID-19 case.



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- Provisioning separate isolation / fever rooms for students and staff having fever or showing suspected symptoms for screening, & counseling. Broad level of protocols will be followed for dealing with such cases.
- Establishing procedures for students or staff who have symptoms of COVID-19 or are feeling unwell in any way to be isolated from others.

### **Catering Services: Serving of meals (Breakfast and Dinner)**

The catering services at ISRA is being professionally managed. The Vendor is FSSAI certified and follows all food safety practices in food premises and it is delivered to the highest hygiene standards in line with established norms. He has dedicated set of food workers to cater to the ISRA facility who have undergone the awareness programme for the pandemic.

### **Inventory & Stock maintenance**

Apart from maintaining regular stock of the required cleaning and disinfectant materials including hand sanitizers, the Hostel staff would also have a medical kit that would include the following items:

- Germicidal disinfectant/wipes for surface cleaning
- Face Tissues / (face shield, goggles).
- Gloves (disposable)
- Protective apron (disposable)
- Full-length long-sleeved gown
- Biohazard disposable waste bag
- Infrared handheld contactless Thermometer

### **Communication with parents**

Inform parents about the measures the Hostel authorities have put in place and ask for their whole-hearted cooperation

- As protective measures will be applied and evolved, it is important to monitor a range of factors such as:
  - a. Effectiveness of these interventions:
  - b. Explaining to the students the reason for hostel -related measures, including discussing the scientific considerations and highlighting the help they can get through the authorities and the Institution (e.g. Psychosocial support).
  - c. The effects of policies and measures on educational objectives and learning outcomes of the student.
  - d. The effects of policies and measures on health and overall well-being of student.

Inclusive and early collaboration between the Student /Hostel / Institution and the community is needed to develop and implement necessary measures. It will be important to maintain flexibility and modify approaches as needed, and to ensure learning and sharing of good practices.



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***The Residency would have an up-to-date list of the contact information of the staff, including emergency telephone numbers.***

***The authorities would immediately make available the telephone numbers of the health authorities, medical centres, public and private hospitals, and assistance centres for use, whenever there is the possibility that a student /caretaker/staff may be fall ill with suspected symptoms.***