

Annexure A

Fee Payment Schedule for Graduate Diploma Programme 2017-18

A. Fee Payable to ISBF

| ITEM | 2017-2018 |
|----------------------------------|----------------------|
| Admission Fee | Rs. 20,000 |
| <u>Tuition Fee (Part 1)</u> | Rs. 35,000 |
| Total | Rs. 55,000 |
| Service Tax (18%)* | Rs. 9,900 |
| 1st Instalment | Rs. 64,900 |
| <u>Tuition Fee (Part 2)</u> | Rs. 1,40,000 |
| Student Activities Fund | Rs. 2,000 |
| Total | Rs. 1,42,000 |
| Service Tax (18%)* | Rs. 25,560 |
| Security Deposit | Rs. 10,000 |
| 2nd Instalment | Rs. 1, 77,560 |
| <u>Tuition Fee (Part 3)</u> | Rs. 1,25,000 |
| Service Tax (18%)* | Rs. 22,500 |
| 3rd Instalment | Rs. 1,47,500 |
| GROSS TOTAL | Rs. 3, 89,960 |

B. Fee Payable to the University of London

| ITEM | 2017-2018 |
|--------------------------|------------------|
| Application Fee | UK Pounds 88 |
| Student Registration Fee | UK Pounds 874 |
| Examination Fee | UK Pounds 1056 |

1. Please make all payments to ISBF through a demand draft in favour of Teamwork Education Foundation, payable at New Delhi.
2. Please submit the University of London application fee (UK Pounds 88) as a Demand Draft in favour of University of London, payable at London.

3. Except the Application fee, payments to the University of London are made online through a Credit Card.
4. The security deposit is refundable after the completion of the programme or when the student leaves the programme for any reason (after adjustment of all pending dues and damages, if any)
5. The Student Activities Fund is made available to the Students for extra-curricular activities, student societies and college festivals. This fund is jointly audited by the student council and the ISBF management.
6. An additional, Rs.5000 per paper is payable to The British Council as administrative charges for conducting the annual examinations. The fee is to be paid by the announced date in January 2017. Demand Drafts payable to British Council should be drawn in favor of British Council Division, payable at New Delhi.
7. Please note that in the unlikely possibility that the University of London rejects your application, you will be eligible for a refund of the complete admission fees paid to ISBF, provided the documents provided by you are factual.
8. Fees once paid are non-refundable. (Exceptions are made only in case of students who receive a provisional admission but fail to satisfy the conditions for admission after the results are declared.)
9. It is important to adhere to the due date for submitting the second instalment and other components as mentioned. Any delay will attract a fine of Rs. 500/- per day. Please note that you can submit post-dated cheques in order to avoid the fine.
10. The University of London, ISBF and the British Council reserve the right to amend the above fees if necessary.
11. ISBF also accepts Bank Transfers:

Bank transfer details:

Bank Name: - ICICI BANK LTD

17 A RING ROAD LAJPAT NAGAR-IV NEW DELHI-110024

ACCOUNT NAME: - ISBF UNIT OF TEAMWORK EDUCATION FOUNDATION

ACCOUNT NO.: - 071405000230

RTGS. /IFSC CODE: - ICIC0000714

****Service tax is subject to change as per Government Regulations.***