



REGISTRATION FORM
For CFP^{CM} Distance Learning Program
(Read the General Instructions before filling this form)

Personal Details:

Prefix [] Mr. [] Ms. [] Mrs. [] Dr. [] Other

Full Name

Father's/ Guardian's name

Date of Birth Day..... Month.....Year

Marital Status [] Single [] Married

E-mail-id NCFM No.:

[] [] [] [] [] [] [] [] [] [] [] []

Correspondence Address:

Address:

City State Pin Code.....

Mobile No. Phone No. (STD Code).....

Permanent Address:

Address:

CityStatePin Code

Phone No. (STD Code).....

Education Details:

Table with 5 columns: Level of Education, Institute's Name, Specialization (if applicable), Year of passing, Percentage. Rows include Std X/ SSC, Std XII/HSC, Graduation, Post Graduation.

Current Employment Details: Service [] Self-Employed [] Unemployed []

Company Name Designation.....

Industry: Finance [] Non-finance [] Employed since []

Past Experience:

Since	To	Employer	Department	Designation

Total years of experience.....

In finance sectorIn non-finance industry.....

From which source did you learn about the ISBF CFP^{CM} Certification Education Program?

Company Friends FPSB India Seminar Newspaper Website

DECLARATION

I hereby declare that the above information is complete and correct and I understand that any misrepresentation or missing information is sufficient grounds for rejecting my application. I understand and agree to abide by the withdrawal policy, copyright protection, and terms and conditions stated in para 1 to 14 of the General Instructions - Terms & Conditions.

Place:

Date:

Signature

PAYMENTS DETAILS:

Kindly fill in the following payment details:

FPSB India, registration fee of Rs..... Demand Draft No.....

Dated Drawn on

ISBF's fee of Rs..... Class Room/Distance Learning Lump sum/Installment no.....

Demand Draft No.....

Dated Drawn on.....

FOR OFFICE USE

Received by :

Date :.....



GENERAL INSTRUCTIONS – Terms & Conditions

(To be retained by the applicant)

1. Examination Calendar & Admission

- A candidate may register for this course at any time.
- The Registration for Examinations 1-4 (see below) can be carried out through the NSE website at any time.
- Registration for Examination 5 must be through FPSB India and this can be done online with FPSB India or through ISBF

2. Fee Structure

ISBF FEE

<ul style="list-style-type: none"> • Class Room Program <p>Method 1: Four monthly installments</p> <table> <tr><td>Initial payment of</td><td>Rs 12,000</td></tr> <tr><td>At the end of the 1st month</td><td>Rs 10,000</td></tr> <tr><td>At the end the 2nd month</td><td>Rs 10,000</td></tr> <tr><td>At the end of the 3rd month</td><td>Rs 10,000</td></tr> <tr><td>Total</td><td>Rs 42,000</td></tr> </table> <p>Method 2: Lump sum payment of Rs 38,000</p>	Initial payment of	Rs 12,000	At the end of the 1st month	Rs 10,000	At the end the 2nd month	Rs 10,000	At the end of the 3rd month	Rs 10,000	Total	Rs 42,000	<ul style="list-style-type: none"> • Distance Learning Program <p>Method 1: Four monthly installments</p> <table> <tr><td>Initial payment of</td><td>Rs 10,000</td></tr> <tr><td>At the end of the 1st month</td><td>Rs 5,000</td></tr> <tr><td>At the end the 2nd month</td><td>Rs 5,000</td></tr> <tr><td>At the end of the 3rd month</td><td>Rs 4,000</td></tr> <tr><td>Total</td><td>Rs 24,000</td></tr> </table> <p>Method 2: Lump sum payment of Rs 22,000</p>	Initial payment of	Rs 10,000	At the end of the 1st month	Rs 5,000	At the end the 2nd month	Rs 5,000	At the end of the 3rd month	Rs 4,000	Total	Rs 24,000
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FPSB INDIA FEES

Registration Fees: Rs. 10,000/-, which is valid for 1 year.

Examination Fees: Rs 2000/- per Examination, for Examinations 1 to 4, Rs. 5000/- for Examination-5.

3. All Fees are subject to change without notice.

4. The Registration fee for FPSB India and fee for Examination-5, should be paid by a Bank Draft drawn in favor of the Financial Standards Board India, payable at Mumbai. Fees for Examinations 1-4 may be paid online (www.nseindia.com).
5. The ISBF fee is payable by Bank Draft payable in Delhi and in other locations.
6. Ensure that the application form is correctly filled in and signed before submission. If any clarification is required please consult ISBF staff. (See 15 below, for contact address)
7. Filling up this application form along with the FPSB India Registration Form will register you with both ISBF and with the Financial Planning Standards Board India as a student member.
8. Any applicable Government Taxes may be payable in addition.

9. Certification

- Upon successful completion of all course requirements and relevant Examinations, as well as fulfilling the experience requirement, candidates will be issued with a declaration packet containing an ethics statement and a CFP^{CM} license application, which must be completed and returned.
- Candidates will then be required to convert their student's membership into full membership status by paying the annual fees of FPSB India. At this point, candidates will be granted the rights to the mark CFP^{CM} and Certified Financial Planner^{CM} designation.
- Candidates should be aware that certification requirements are subject to change.
- Only students who have successfully cleared Examination 1-4 (see below) will be eligible to appear for Examination-5. In order to obtain the CFP^{CM} Certification the candidate must have relevant work experience for the following number+. of years:-

Qualification	Period
10+2	6 years work experience
Graduation	3 years work experience

- List of Examinations:
 - i) Examination 1 - Risk Analysis & Insurance Planning
 - ii) Examination 2 - Retirement Planning & Employee Benefit
 - iii) Examination 3 - Investment Planning
 - iv) Examination 4 - Tax & Estate Planning
 - v) Examination 5 - Advanced Financial Planning
- On successful clearance of each of the Examinations 1 to 4, the designation of Associate Financial Planner (AFP) can be used.

10. All official updates and notices will be posted at our website: www.isbf.edu.in In addition, official correspondence and notices may be sent to the candidates, if required, via their e-mail address stated in their enrolment form.

11. Copyright

Indian School of Business & Finance has copyrights on all of its course materials. Our CFP^{CM} course material must not be duplicated or reproduced in any form.

12. Changes

The information contained herein is correct at the time of printing. ISBF reserves the right to vary any of the specified information herein or with regard to the programme in general at any time.

13. Force Majeure (Uncontrollable event)

Notwithstanding any other provision of this enrolment form, neither party shall be deemed to be in breach of this agreement, or otherwise be liable to other, for any delay in performance or the non-performance of any of its obligations under this agreement, to the extent that the delay or the non-performance is due to any force majeure of which it has notified the other party and the time of performance of that obligation shall be extended accordingly. Governing jurisdiction for any disputes is the Delhi Court.

14. Views

The views expressed by on-line faculties are their personal views. ISBF and or concerned faculties/staff would not be responsible for any genuine and un-intentional/accidental omission/commissions.

15. Application forms are accepted at:

- Indian School of Business & Finance**
15/A Lajpat Nagar Ring Road-IV
New Delhi-110024
Phone No. 011- 40577733 (6 lines)
Website: www.isbf.edu.in E-mail: cffp@isbf.edu.in

CHECKLIST

Please ensure the following documents are enclosed with the registration form:

- Three passport size color photographs.
- Photocopy of educational qualification certificates.
- Demand draft payable at New Delhi, in favor of "Indian School of Business & Finance" or "ISBF".
- Demand draft in favor of "FPSB India" payable at Mumbai.
- Any certificate in respect of relevant work experience.